

Junior Project Manager (Buildings)

ARCADIS Sp. z o.o.

- [Aleje Jerozolimskie 142b, Ochota, Warszawa](#)

Your responsibilities

- Assist in managing, supervising and coordinating all types of projects within the Buildings Business Line in terms of planning, organization, financial and legal issues
- Assist in managing projects from early concept stage, engineering, procurement and construction management & commissioning
- Advising, guiding and directing others in the way projects are run
- Working with Senior Project Managers, Clients and managing their expectations and requirements
- Coordinating required resources and billability on projects; including on-site team of engineers

Our requirements

- Strong technical education in buildings construction
- At least 1 year of professional experience
- Previous experience with FIDIC contracts and projects completed in EPCM model is advantage
- Fluent in both Polish and English
- Good overall technical knowledge supported by hands-on experience
- Commercial acumen, sense and skill
- Deals with numbers with ease
- Agile, quickly adapts to changing conditions and requirements (esp. market, Client)
- Availability
- Very high communication skill both verbal and written
- Talks to the point and draws smart conclusions
- Self and company-confident
- Team player

What we offer

- Employment based on employment contract or B2B
- International, young and enthusiastic Team
- Global network of experts across Arcadis
- Medcover health care, Multisport/Sodexo Pass and Allianz Life Insurance

Benefits

- sharing the costs of sports activities
 - private medical care
- sharing the costs of foreign language classes
- sharing the costs of professional training & courses
 - life insurance

- remote work opportunities
 - integration events
 - corporate sports team
- mobile phone available for private use
 - coffee / tea
 - drinks
- sharing the costs of tickets to the movies, theater
 - christmas gifts
 - employee referral program
- opportunity to obtain permits and licenses
 - charity initiatives
- program wsparcia pracowników "Workplace Options"

<https://www.pracuj.pl/praca/junior-project-manager-buildings-warszawa-aleje-jerozolimskie-142b,oferta,1002334607?s=8228f8e3&searchId=MTY3NDQ2MzE2MTA1Mi4xODMz>